

# SUPPLY TEACHER HANDOVER NOTES

Please complete this sheet fully and leave for the class teacher at the end of the day.

Name of Supply Teacher:

School Name:

Class / Year Group:

Date:

## Work Carried Out/Content

## Comments on the Lessons

Including progress made, those children who made good progress, those children who needed extra help and support and any follow up required.



**Positive Behaviour**

Including comments on general class behaviour, those children who demonstrated positive behaviour & how they were rewarded, any children who required behaviour intervention & how this was managed/strategies used.

**Additional Information / Comments / Feedback Notes**

Work has been marked:

Classroom tidied:

Signed: .....

