

# SUPPLY TEACHER HANDOVER NOTES

NAME OF SUPPLY TEACHER: .....  
CLASS / YEAR: DATE:

NOTES ON WORK CARRIED OUT BY THE CHILDREN

INFORMATION ABOUT CLASS BEHAVIOUR - GENERAL

CHILDREN WHO WERE PARTICULARLY WELL BEHAVED / HARDWORKING

CHILDREN WHO WERE NOT PARTICULARLY WELL BEHAVED / HARDWORKING

ADDITIONAL INFORMATION  
*(Accident records / parents' notes / monies collected / child or parental queries)*

SIGNED: PRINT NAME: